

How to Register for Memorial Choice EAP

1. Go to <https://memorial.health/eap/>
2. Click “**Access Memorial Choice EAP Program.**”
3. In the **Register** section, fill in the following:
 - **User Name:** Enter a personal username you want to use.
 - **Company Name:** Type **City of Springfield.**
 - **Password:** Enter a password of your choice.
 - **Verify Password:** Retype the same password.
 - **Reminder Option:** Choose one from the available reminder questions.
 - **Passphrase:** Type your personal answer to the reminder.
 - **Agree to Terms:** Check the box for “**I agree to the terms of use.**”
 - Click “**REGISTER.**”
4. Once registered, you can log in to EAP anytime using your credentials.

Register

User Name

Company Name

Password

Verify Password

Reminder
What is your mother's maiden name' ▼

Passphrase

I agree to the terms of use
 Sign me in for 30 days

REGISTER

CANCEL